

**SHAHEED BHAGAT SINGH
COLLEGE OF ENGINEERING & TECHNOLOGY
MOGA ROAD, FEROZEPUR-152004(PB.)
(ESTABLISHED BY PUNJAB GOVT.)**

PART-I

(PART-I 01-197)
(PART-II 198-373)

AGENDA

SIXTH MEETING OF THE BOARD OF GOVERNORS

**VENUE: PUNJAB BHAWAN
SECTOR-3,
CHANDIGARH**

DATE: 10th November 2006

TIME : 03:00 P.M.

CONTENTS

<u>ITEM NO.</u>	<u>PARTICULAR</u>	<u>PAGE NO.</u>
	Constitution	4-5
ITEM NO. 6.1	Confirmation of the proceeding of the fifth meeting of the Board of Governors	06
ITEM NO. 6.2	To report action taken on the decisions of the fifth meeting of the Board of Governors.	07
ITEM NO.6.3	To consider representation of some employees from Non teaching/technical Staff regarding allotment of houses to Lecturers appointed on contract basis , as per directions of the Hon'ble Punjab and Haryana High Court.	08-15
ITEM NO. 6.4	To report the Appointment of staffs (teaching & other regular staff)	16
ITEM NO. 6.5	Confirmation of staff (teaching & other) who successfully completed their probation period after first appointment.	17
ITEM NO. 6.6	Ratification of faculty appointments made on contact basis.	18
ITEM NO. 6.7	Ratification of promotion to faculty granted under Career Advanced Scheme (CAS).	19
ITEM NO. 6.8	Ratification of promotion granted to staff (Non teaching / technical)	20
ITEM NO. 6.9	To report of staff (Non teaching/technical) who successfully completed their probation period after Promotion.	21
ITEM NO. 6.10	To report proceedings of 3 rd to 12 th meeting of Equipments & Store Purchase Committee	22

ITEM NO. 6.11	To report proceedings of 8 th to 15 th meeting of the Finance Committee.	23
ITEM NO. 6.12	Ratification of appointment of Principals appointed by the Government for Shaheed Bhagat College of Engg.& Tech. , Ferpzepur.	24
ITEM NO. 6.13	Ratification of shifting Sh. Paramjit Singh, Peon from the post of Peon to the post of Laboratory Attendant on his request.	25
ITEM NO. 6.14	Ratification of conversation from the post of Caretaker / Asstt. Store Keeper/ to the post of Clerk	26
ITEM NO. 6.15	Reporting of ACP granted to Non Teaching staff 27 from June -99 to October2006.	27
ITEM NO. 6.16	Ratification of amendment in rule 32.4 of the college bye-laws.	28
ITEM NO. 6.17	Any Other item with permission of Hon'ble Chairperson	29

**CONSTITUTION OF BOARD OF GOVERNORS ,
SHAHEED BHAGAT COLLEGE OF ENGINEERING AND TECHNOLOGY,
FEROZEPUR**

- | | | |
|----|--|---------------------------|
| 1 | Hon'ble Sh. R.C. Dogra
Technical Education Minister, Punjab
Kothi No. 862, Sector 39, Chandigarh. | Ex-Officio
Chairperson |
| 2 | Sh. D.S. Kalha, IAS
Principal Secretary to the Government of
Punjab, Deptt. of Finance.
Room No. 9, 8 th floor Civil Secretariat, Chandigarh | Ex-Officio Member |
| 3 | Sh. P. Ram, IAS
Principal Secretary to the Government of Punjab,
Deptt. of Technical Education . Mini Secretariat,
5 th floor , Sector -9 , Chandigarh | Ex-Officio Member |
| 4 | Sh. N.S. Kalsi, IAS
Secretary to the Government of Punjab,
Deptt. of Science and Technology. Sector 34
Chandigarh | Ex-Officio Member |
| 5 | Sh. Gurdev Singh, IAS
Director, Technical Education & Industrial
Training, Punjab Sector -36A, Plot 1A,
Chandigarh | Ex-Officio Member |
| 6 | Sh. Sukhpal Singh, MLA,
The Mall ,Ferozepur City. | Member |
| 7 | A Nominee of Ministry of Human Resource
Development, 6, Raisana Road,
New Delhi-110001. | Member |
| 8 | A Nominee of All India Institutions of Engineers.
8, Gokhale Road, Kalkotta -700020 | Member |
| 9 | Sh. Ravinder Singh Sandhu, MLA,
Vill. & Post Rattakhara
Moga Road , Ferozepur Cantt. | Member |
| 10 | Sh. Narinderjit Singh , IAS,
Secretary Higher Education
Room No. 30, 7 th floor , Civil Secretariat ,
Chandigarh | Member |

- | | | |
|----|---|---------------------------------|
| 11 | Dr. S.K. Salwan
Vice Chancellor,
Punjab Technical University,
Jalandhar or his nominee. | Ex-Officio Member |
| 12 | Mr. Rajinder Gupta,
M.D., Trident, Abhishek Industries, Ltd.,
85, Indl.Area A, Ludhiana. | Member |
| 13 | Mr. Kewal Dhillon , Kothi No. 301,
Sector 9-D, Chandigarh. | Member |
| 14 | Dr. Inderpal Singh
Ex Pro. Vice Chancellor,
Guru Nanak Dev University, Amritsar. | Member |
| 15 | Prof. Ranbir Singh Sarao,
Ex Registrar,
Punjabi University. Patiala | Member |
| 16 | Sh. Varinder Sahni
Principal ,
Baba Heera Singh Bhattal Institute of
Engineering & Technology,
Lehragaga. | Member |
| 17 | A Nominee of the University Grants Commission.
Bahadur Shah Zafar Marg,
New Delhi-110002 | Member |
| 18 | Chairman, Punjab State Board of Technical
Education & Industrial Training, Sector -36-A
Chandigarh. | Ex-Officio Member |
| 19 | Dr. A.P. Singh , Professor ,
Shaheed Bhagat Singh College of Engineering
& Technology , Ferozepur. | Member |
| 20 | Dr. Ajay Kumar, Asstt. Prof.
Shaheed Bhagat Singh College of Engineering
& Technology , Ferozepur. | Member |
| 21 | Dr. H.B. Sharda
Principal of the Shaheed Bhagat Singh College
of Engineering & Technology, Ferozepur. | Ex-Officio Member
Secretary. |

ITEM NO. 6.1

Confirmation of the proceeding of the fifth meeting of the Board of Governors

The approved proceedings of the Fifth Meeting of the Board of Governors held on June 29, 1999 were circulated to its Chairperson and members for information and comments, if any, vide memo no. SBSCET/FZR/BOG 2803-22 dated 27.07.99 and are placed here as Annexure- I on pp 30-37

No comments have been received. The approved proceedings are placed before the BOG for confirmation please.

ITEM NO. 6.2

To report action taken on the decisions of the fifth meeting of the Board of Governors.

The action taken report on the decisions taken in 5th meeting of Board of Governors of Shaheed Bhagat Singh College of Engineering & Technology, Ferozepur held on 29.06.99 under the chairman ship of Hon'ble Technical Education Minister were sent to its chairperson & members for kind information vide this office letter no. 6480-6501 dated 08.12.99. A copy is placed at Annexure -II on pp no. 38-43

The matter is placed before the Board of Governors for information and record please.

(165)

Shaheed Bhagat Singh
College of Engineering and Technology
Post Box No. 20, Moga Road, Ferozepur-152,001
(Established by the Punjab Government)

Phone : 01632-44012
: 01632-46319
Fax : 01632-44012

Ref. No. :

Dated :

-3-

Subject: Action taken report of the 5th meeting of the Board of Governors of Shaheed Bhagat Singh College of Engg. & Tech; Ferozepur held on 29.6.99 in the committee room of Punjab Bhawan, Chandigarh under the Chairpersonship of Dr. Uplinderjit Kaur, Technical Education—Minister Punjab & Chairperson Board of Governors S.B.S.C.E.T., Ferozepur.

Sir,
Enclosed please find the action taken report of the said meeting for your kind information

Thanking you,

Yours faithfully,

R.C. Bahl
/ (R.C. Bahl) ^{7/12}
PRINCIPAL

Dated: 08-12-99.

Encls: No SBSCET/BOG/FZR/ 6496-6501

A copy of above is forwarded to the followings:

1. PS to TEM, Punjab, Chandigarh for kind information of TEM, Punjab.
2. PS to PSTE/IT Punjab for kind information of PSTE/IT, Punjab.
3. PS to Secretary to Government of Punjab, Deptt. of Finance, Chandigarh for kind information of the Secretary to the Govt. of Punjab, Deptt. of Finance.
4. PS to Secretary to Government of Punjab, Deptt. of Science & Technology & Environment Chandigarh for kind information of the Secretary to the Govt. of Punjab, Deptt. of Sci. & Tech & Environment.
5. PA To DTE/IT Punjab for kind information of DTE/IT, Punjab.
6. PS to Chairperson, Punjab State Board of Technical Education & Industrial Training, Punjab for kind information of the Chairperson.

R.C. Bahl
/ (R.C. BAHL) ^{7/12}
PRINCIPAL

- 41 -

166

Action taken report on the decisions taken in the fifth meeting of the Board of Governors, SBSCET, FEROPUR held on 29.6.99.

ITEM NO.5.1 Confirmation of the proceedings of the fourth meeting of the Board of Governors.

Decision: It was resolved to confirm the proceedings of the fourth meeting of the Board of Governors of SBSCET, Ferozpur held on 19.05.98.
Action: No action is called for.

ITEM NO.5.2A Action taken report on the decisions taken in the fourth meeting of the Board of Governors, SBSCET, Ferozpur held on 19.05.98.

Decision: The Board noted the actions taken report on the decisions of the fourth meeting of the B.O.G.
Action: No action is called for.

ITEM NO.5.2 To report the appointment of staff (Teaching and other staff)

Decision: The Board ratified the approval granted by the Chairperson, BOG for the appointments to the teaching and other posts as contained in the agenda item. Appointments were taken on record.
Action: No action is called for.

ITEM NO.5.3 Confirmation of staff who successfully completed their probation period.

Decision: The Board ratified the approval granted by the Chairperson, BOG for confirmation of employees as per the agenda item
Action: Office order regarding the confirmation of the services of the concerned officers/official has been issued vide this office order no.3218,3214,3186,3194,3202,3206,3198,3190,3210,3222 dt.24.6.98.6155,6151,6147,6143,6139,6135,6131,6127,6123,6119,6115,6111,6107,6103,6099,6091,6087,6095,6083 dated 14.10.98 1196,1100,1120,1104,1108,1112,1116,1092,1089,1124,1128,1132 1136,1140,1144,1148,1152,1156,1160,1164,1168 dated 25.5.99.

ITEM NO.5.4. Nomination of faculty members on the Board of Governors.

Decision: The Board ratified the approval granted by the Chairperson, BOG for nomination of Dr.I.Bhattacharya, Assistant Professor in Humanities on the BOG of the college for the period 01-04-99 to 31.03.2000.
Action: Concerned faculty member was informed.

ITEM NO.5.5 Ratification for extension of term of Mr.Manjit Singh, Technical Assistant(Stop-gap-basis).

Decision: The Board ratified the approval granted by the Chairperson, BOG. The Chairperson, however, made it clear that such cases should not be repeated in future.
Action: No action is called for.

Contd.P/2..

ITEM NO.5.6

Enhancement in Age of Superannuation from 60 to 62 years.

Decision:

It was decided to look into the issue only when the Principal takes a policy decision for increasing the age of superannuation for its employees.

Action:

No action is called for.

ITEM NO.5.7

University nominee on selection committee for faculty position.

Decision:

The Board ratified the approval granted by the Chairperson BOG.
No action is called for.

Action:

ITEM NO.5.8

Providing retirement benefits to contractual employees or to the incumbents holding tenure posts.

Decision:

The Board advised the Principal to prepare a comprehensive case on the agenda item and move a file for consideration and necessary action.

Action:

File moved for consideration and necessary action vide this office note no.SBSCET/FZR/5070 dated 8.10.99 and approval of the Chairperson,BOG received vide Noting No.2119-F dt.25.10.99.

ITEM NO.5.9

Proposal for appointment of superannuated personnel on contract basis.

Decision:

The item was approved with the following amendment

Action:

"Applications will be invited through an open advertisement in the leading regional and national news papers."
No action is called for.

ITEM NO.5.10

Approval for charging fee for providing Computer & information Tehnology facilities to all the degree level students of Engineering colleges.

Decision:

The item was approved.

Action:

No action is called for.

ITEM NO.5.11

To consider 'Early Faculty Induction Programme' launched by AICTE.

Decision:

The item was approved.

Action:

No action is called for.

ITEM NO.5.12

To report Sports Activities in the college.

Decision:

The information given in the agenda item was noted.

Action:

No action is called for.

Contd.P/3....

ITEM NO.5.13

Overall progress report of Shaheed Bhagat Singh College of Engineering & Technology, Ferozepur.

Decision:

The Board noted with deep concern the problems being faced by the college on account of serious shortage of funds. Further it was felt that the college should make all possible efforts to attract funding from central Govt. agencies besides generating resources at its own level using available expertise and facilities.

Decision:

Efforts to attract funding from central Govt. agencies besides generating resources at its own level using available expertise & facilities are being made.

ITEM NO.5.14

To report the proceedings of the 7th meeting of Finance Committee.

Decision:

It was resolved to take on record the proceedings of the 7th meeting of the Finance committee held on 8.6.1999.

Action:

No action is called for.

ITEM NO.5.15

Approval for the rate of interest payable on GPF/CPF to the college Employees for the year 1998-99.

Decision:

The Board approved the recommendations of the Finance Committee to allow 12 percent per annum rate of interest on GPF/CPF to the college employees for the year 1998-99.

Action:

Interest on CPF/GPF for the year 1998-99 is being credited in the individual CPF/GPF account of the Officers/Officials.
Enhancement of honorarium payable to experts.

ITEM NO.5.16

Decision:

The Board approved the recommendations of the Finance Committee as contained in the agenda item (Annexure XX-revised)

Action:

Enhanced rates of honorarium is now being paid to the Experts.
Enhancement of honorarium payable to Chief Warden and Wardens.

ITEM NO.5.17

Decision:

The Board approved the recommendations of the Finance Committee as contained in the agenda item (Annexure XXI-revised).

Action:

Orders for enhancement of honorarium payable to Chief Wardens & Wardens issued vide endst.no. E-1/00/3342-52 Dt.10.8.99.

ITEM NO.5.18

Decision:

Payment of TADA to the faculty staff according to the rates as admissible to other staff of the college in revised pay scales.

Action:

The Board approved the recommendations of the Finance Committee as contained in the agenda item (Annexure - XXII).
No action is called for.

ITEM NO.5.19

Decision:

Any other item with the permission of the Chair.
Under any other item with the permission of the Chair a point was raised by Mr.N.S. Rattan, IAS, PSTE/IT for payment of honorarium to non-official members of the Board of Governors of the college.

Action:

It was decided to allow an honorarium of Rs.1000/- per sitting to each non-official member.
No action is called for.

R.S. Dhill
PRINCIPAL
S.B.S.C.E.T.
FEROZEPUR.

To consider representation of some of the employees from Non teaching/technical Staff regarding allotment of houses to Lecturers appointed on contract basis, as per directions of the Hon'ble Punjab and Haryana High Court.

The Bye Laws contain the House Allotment Rules according to which the employees of the College are allotted the houses on the college campus. Criteria for allotment is the basic pay that the employee is drawing and the post that he is holding. According to the Project report of the College 75% of the faculty and officers are to be provided accommodation in the College Campus whereas 50% of the other staff is to be provided accommodation in the College Campus. The Bye Laws are applicable to the all employees as per rule 1.3 of the Bye Laws which is reproduced as under:

“Except as otherwise expressly provided for, these bye laws shall apply to every person in the whole time employment of the Shaheed Bhagat Singh College of Engineering and Technology Ferozpur Society (Regd) other than a person employed under the contingent establishment.”

2. That the rule 1.1(m) gives the definition of the employee as under:

“Employee“ means any person employed or appointed to any service, office, or post in connection with the affairs of the Society but excluding any work charged person working on part time and work charged basis.”

3. That rule 12.27 of the College Bye Laws provides as under:

“On any question of interpretation of these Rules the Principal decision shall be final. However, the employee may appeal to the Board whose decision shall be final in the matter.”

4. That the Government of Punjab vide its letter No. 1515 dated 28.4.2003 issued a policy for recruitment of teaching faculty in the State managed Engineering Colleges. According to this policy all the posts of teaching faculty in

the Engineering college, were to be filled up by recruiting faculty on contract basis for a period of three year which contract could be extended for a further period of two years copy placed at Annex.-III on pp 44-45.

5. That there is a provision in Rule no.3.11 of the College Bye Laws for recruitment of the employees on Contract basis which reads as under:

“Subject to the provisions contained in these rules the Board may appoint any person on contract basis in the prescribed scale of pay and on the same terms and conditions applicable to the relevant post for a period not exceeding three years with a provision of renewal for further periods. For making such appointments, the Chairman may, at his discretion, constitute such ad hoc Selection Committee as the circumstances of each case may require.”

6. That according to the above policy of the State Government the posts of teaching faculty were filled up by appointing the faculty on contract basis for a period of three year as recommended by the Govt. after following proper procedure. Since all faculty members were in whole time employment of the College and their salaries are not under the contingent establishment, & they fall in the definition of the employees the Principal who is competent authority allotted houses to some of the contract faculty members as per their seniority and entitlement vide order No. SBSCET/FZR/PO/9106-16 dated 4.3.2005. (placed at Annex.-IV page no.46)

7. Some non teaching employees raised an issue that the employees who are on contract basis are not entitled for accommodation at the campus and only regular employees are entitled. Their representations were replied quoting from the Bye Laws that the employees on contract basis also fall in the definition of employee as per definition of employee given in

the Rules and they are entitled to be kept in the seniority list for allotment of accommodation. Representations and the reply in an annotated form are reproduced below for perusal of the Board:

Sr. No.	Points raised by petitioners in representation P-6 and P-7	Reply given by the College
I	<p>The house at the College Campus are meant for the employees of the College who are entitled for HRA/Rent Free Accommodation. But house No. D-1/IV has been allotted on rental basis to an employee who is not eligible for HRA/Rent Free Accommodation. So it clearly indicates that house allotment has been commercialized at the College Campus which is misuse of Govt. Property.</p>	<p>Ref. to your letter No. 39 dated 25.5.05 and 40 dt. 29.7.2005 and our reply 1931 dt. 9.5.05 and 4389 dt.03.8.06 (Copy placed at Annex.-V page no.47-51) You are requested to let this office know the source of rules referred to in your letters mentioned above.(i.e. rule No. of the College Bye Laws) to enable this office to consider and analyze your complaint.</p>
II	<p>Considering the name of contract employees (who are not eligible for HRA/Rent Free Accommodation) in the Station Seniority list for house allotment is against the spirit of House Allotment Rules.</p>	<p>Your observations mentioned at (I) and (II) are not correct and not in accordance with the College Bye Laws/Rules. The same has already been conveyed to you (Please refer to Annex.-V page no.51).</p>

III	A house D-I/IV having market rent of Rs.2250/- P.M. has been allotted to contract employee on rental basis @Rs600/- per month. How it can be justified?	Regarding para No.(III) of your letters, it is to bring to your to your notice that houses on the campus are allotted based on market rent of the magnitude of rent to be collected from allottee. The houses on campus are allotted to the employees of the College based on eligibility and Station Seniority as per College Bye-Laws. Further market rent is charged from those who continue occupying houses in unauthorized way against the rules. It is worth mentioning that in the past the College has been allotting houses on campus to adhoc employees and part time teachers engaged on hourly basis.
IV	As per College Bye-Laws No.12.27, the employee may appeal to B.O.G. for final decision, so kindly forward this letter and other two previous letters (related with reservation	It is further added that the house allotment has been done strictly in accordance with the College Bye-Laws. The same has been explained to the members

<p>of D-type houses and allotment of D-I/IV to B.O.G. for final decision on this matter</p>	<p>of your association who came to see the undersigned personally to discuss this issue. A written reply has also been given to you vide letter No.1931 dt.09.05.05 quoting all relevant rules. (Annex.-V pp.49-50)</p> <p>In my opinion, the case is not fit to be referred to the higher authorities for its consideration as no infringement of rules has taken place while allotting house No.D-I/IV to Mr.Dharam Pal</p>
---	--

8. That under the Bye Laws the power of interpretation of Bye laws vests with the Principal and a provisions is made under rule 12.27 for making an appeal from the decision of the Principal to the Board. Rule 12.27 is reproduced below:

“On any question of interpretation of these Rules the Principal’s decision shall be final. However, the employee may appeal to the Board whose decision shall be final in the matter.”

- 9 Some of the employees filed Civil Writ Petition in the Hon’ble Punjab and Haryana High Court bearing No. 19175 of 2005 titled as Naresh Kumar and others vs. State of Punjab and

others which was disposed of by the Hon'ble Court on 21.9.2005 by passing the following order:

"The instant petition filed under Article 226 prays for quashing order dated 9.5.2005(P.5*) and order dated 3.8.2005(P.8*) whereby the allotment of houses has been made to the contract employees and claim has been made that the allotment of the houses should be made to the regular employees. In that regard, the petitioner has filed representation P.6 and P.7 on 25.5.2005 and 29.7.2005 (please refer pp 47-48) respectively. However the Principal respondent No. 2 on 29.7.2005 had already taken a view by observing that he did not find any merit in the case to refer the same to the Board of Governors as according to Bye law 12.27 only Board of Governors is competent to decide the afore- mentioned issue.

At the outset, we put it to Shri J.S.Ahluwalia learned counsel for the respondent No.2 Shaheed Bhagat Singh College of Engineering and Technology, GT Road, Ferozepur whether the College is prepared to consider the representative of the petitioners Annexures P.6 and P.7 (Please refer to page no.47-48) by referring it to the Board of Governors, Learned counsel has readily agreed for making a reference to the Board of Governors. Accordingly, we dispose of the writ petition by directing respondent No.2 to refer the matter to the Board of Governors without any further delay and preferably within a period of one week from today. If the reference in accordance with the above directions is made then the Board of Governors shall decide the same within a period of two months thereafter. Till then the stay order passed by this Court on 9.12.2005 shall continue to operate" (A copy of the order of the Hon'ble Punjab and Haryana High Court dated 21.9.2005 (copy placed at annexure-VI on page no.52-57)

* Date and annexures wrongly given it should read as p-10 & p-11(pp 106-108)

10. The representation made by the employees referred to in the orders of the Hon'ble Punjab and Haryana High court as P.6 and P.7 are annexed as Annexure-V on page no.47-48 .
11. These representations stand replied by the Principal of the College and the point raised and reply of the Principal has been given above in paragraph 6 in annotated form is annexed-V on page no.49-51.
12. The employees made a representation dated 3.5.2005 enclosed with the CWP as P.4 (please refer to pp 96-100) stating that employee on contract basis who is not entitled for rent free accommodation is not eligible for allotment of houses and that Mr. Dharam Pal (Lect. On contract basis) was not eligible for allotment of house vide office order No.9106-16 dated 4.3.2005, (Please refer Annex-IV to page no.46) as his name was not appearing in the Station Seniority list prepared by Estate Office. This letter was replied by the Principal vide his letter No. 1931 dated 9.5.2005 (please refer Annex.-V page no.49-50) stating that college Bye Laws and house allotment rules are applicable to all employees of the college and definition of Employee in the College Bye Laws also covers whole time employees on contract basis. Regarding the issue raised by them that
Mr. Dharam Pal is not eligible for house allotment as his name was not appearing in the station seniority list prepared by the Estate Office. It was made clear to them that Mr. Dharam Pal joined the College in Aug. 2004 whereas the list was prepared in July,2004 therefore it was not possible to include his name in the list. However the allotment of house to Mr. Dharam Pal is justified as per rule 12.4 of the College Bye Laws that read as under:

".... for the purpose of allotment of a house in category Seniority of an eligible employee shall be reckoned from the date when he becomes eligible for that category of house....".

13. Therefore Mr. Dharam Pal (Lect on contract basis) becomes eligible for allotment of C-type of house w.e.f. date of his joining the College. As a C-type house was not available therefore Mr Dharam Pal was considered eligible for allotment of D-type of house on his request as per rule 12.4.(ii) of the College Bye Laws. That reads as under:

"A Staff member on his request may be considered eligible for allotment of house of lower category if house in that category of his entitlement is not available. For such allotment, a staff member holding higher post shall be considered senior to all other employees who are otherwise eligible for that category of houses"

14. The Civil Writ Petition and the reply filed by the College are placed at Annex.-VII on pp 58-132 and Annex.-VIII pp 133-148 for ready reference.

In view of the directions given by the Hon'ble Punjab and Haryana High Court P.6 and P.7 (please refer to page no. 47-48 as annexed with the Civil Writ Petition No. 19127/05 submitted by the petitioners are placed before the Hon'ble Members of B.O.G. along with other papers of the case for its consideration under Rule 12.27 of the College Bye Laws to take a final decision on the representations of the petitioner in the Civil Writ Petition.

ITEM NO. 6.4

To report the Appointment of staffs (Teaching & other regular staff)

The appointments to approved teaching and other posts were made from time to time after following procedure laid down in the college Bye-Laws and instructions issued from the state government from time to time. The list of appointments made on regular teaching and other posts from June, 1999 to 31.10.06 is placed at annexure-IX & X on pp149-161 & 168-179 for teaching & other staff respectively

The proceedings of selection committees for the appointments made on regular basis after June, 1999 to 31.10.06 are placed as mentioned above.

The appointment made on regular basis for teaching and other staff are placed before the Board of Governors for kind information and ratification please.

ITEM NO. 6.5

Confirmation of staff (teaching & other) who successfully completed their probation period after first appointment.

The chairperson Board of Governors has approved the confirmation of employees of this college who have successfully completed their probation period of two years of services in anticipation of the approval of BOG. The list of employees, who have completed their probation of two years is placed at Annexure-XI & XII on pp180-188 & 189-197. copy of notings/ letters received from the office of PSTE/IT are placed at Annexure--XI & XII on pp180-188 & 189-197.

The matter is placed before the Board of Governors for ratification please

ITEM NO. 6.6

Ratification of faculty appointments made on contact basis.

In compliance with decision taken by the state government regarding the appointment of faculty (Asstt. Prof./ Lecturer) on contact basis for three years, the college issued the offer of appointment on the recommendations by the selection committees. All the procedure for these appointments were completed by the office of the Director Technical Education & Industrial Training Punjab, Chandigarh i.e. issuances of advertisements for recruitment of these posts, holding of interviews etc. The list of faculty who had been appointed on contact basis for three years on the recommendations of the Director Technical Education & Industrial Training Punjab, Chandigarh is placed at Annexure-XIII, on pp no 198-207.

The matter is placed before the Board of Governors for ratification please.

ITEM NO. 6.7

Ratification of promotion granted to faculty under Career Advanced Scheme (CAS).

The list of faculty who have been granted benefit of promotion under Career Advanced Scheme by the college from June, 1999 to 31.10.06 as per recommendations made by the committees constituted by the government from time to time is placed at Annexure XIV, on pp 208-244.

The copy of minutes of meeting, office order vide which promotion granted under Career Advanced Scheme are placed at Annexure XIV, on pp 208-244.

The matter is placed before the Board of Governors for ratification please

ITEM NO. 6.8

Ratification of promotion granted to staff (non teaching/ technical)

The list of staff who have been granted promotion by the college as per approved policy is placed at Annexure-XV, on pp 245-265.

The copy of minutes of meeting, office order vide which promotions have been granted are placed at Annexure-XV, on pp 245-265.

The matter is placed before the Board of Governors for ratification please

ITEM NO. 6.9

To report of staff (Non teaching & Technical) who successfully completed their probation period after Promotion.

The staff (non teaching & technical) was promoted as per approved promotion policy. The list of staff who had been promoted and cleared their probation period of one year after promotion (i.e. date of joining after promotion) by the college is placed at Annexure -XVI , on pp 266-271.

Copies of office orders vide which promoted staff had been allowed to clear their probation period are placed at Annexure -XVI , on pp 266-271.

The matter is placed before the Board of Governors for kind information & ratification please.

The approved minutes of 3rd to 12th meeting were sent to the chairman and members of the committee vide the office letters as mentioned above for information and comments if any. No comments were received from its members. The same are placed at Annexure XV II pp 272-306.

The approved minutes of equipment purchase committee are placed before the BOG for the information & record please.

ITEM NO. 6.10

To report proceedings of 3rd to 12th meeting of Equipments & Store Purchase Committee

The 3rd to 12th meeting of the Equipments & Store Purchase Committee of the college were held as per detail given below

No. of Meeting	Held on	<u>Letter no. of minutes circulated</u>
3 rd Meeting	18.05.1998	SBSCET/FZR/SPC/3557-63 Dt. 09.07.1998
4 th Meeting	27.08.2001	SBSCET/FZR/SPC/5500 Dt. 20.09.2001
5 th Meeting	10.07.2002	Minutes not circulated
6 th Meeting	13.09.2002	SBSCET/FZR/SPC/707-08 Dt. 16.09.2002
7 th Meeting	23.12.2002	SBSCET/FZR/SPC/11267-69 Dt. 23.12.02
8 th Meeting	08.10.2003	SBSCET/FZR/SPC/3847-49 Dt. 09.10.2003
9 th Meeting	03.11.2004	SBSCET/FZR/SPC/5262-65 Dt. 04.11.04
10 th Meeting	27.06.2005	SBSCET/FZR/SPC/3442-43 Dt. 27.06.2005
11 th Meeting	20.01.2006	SBSCET/FZR/SPC/11010-12 Dt. 20.01.2006
12 th Meeting	23.03.2006	SBSCET/FZR/SPC/12908-13 Dt. 23.03.2006

The approved minutes of 3rd to 12th meeting were sent to the chairman and members of the committee vide this office letters as mentioned above for information and comments if any. No comments were received from its members. The same are placed at Annexure-XVII pp 272-306.

The approved minutes of equipment store purchase committee are placed before the BOG for the information & record please.

ITEM NO. 6.11

To report proceedings of 8th to 15th meeting of the Finance Committee

The 8th to 15th meeting of the Finance Committee of the college were held as per detail given below

<u>No. of Meeting</u>	<u>Held on</u>	<u>Letter no. of minutes circulated</u>
8 th Meeting	26.04.2000	SBSCET/FZR/FM/1511-18 Dt. 10.05.2000
9 th Meeting	16.07.2001	SBSCET/FZR/FM/2709-16 Dt. 11.07.2001
10 th Meeting	25.03.2002	SBSCET/FZR/FM/423-25 Dt. 16.04.2002
11 th Meeting	08.04.2003	SBSCET/FZR/FM/38 Dt. 15.10.2003
12 th Meeting	06.10.2003	SBSCET/FZR/FM/3901-03 Dt. 15.10.2003
13 th Meeting	03.09.2004	SBSCET/FZR/FM/4282-87 Dt. 17.09.2004
14 th Meeting	12.09.2005	SBSCET/FZR/FM/6103-08 Dt. 27.09.2005
15 th Meeting	31.07.2006	SBSCET/FZR/FM/5329-33 Dt. 13.09.2006

The approved minutes of the 8th to 15th meetings were sent to the chairman and members of the committee vide this office letters as mentioned above respectively for information and comments if any except of 10th , 11th & 12th meeting of the Finance Committee. No comments were received from its members . The same are placed at Annexure, XVIII on pp 307-344.

The approved minutes of finance committee are placed before the BOG for the information & record please.

ITEM NO.6.12

Ratification of appointment of Principals appointed by the Government for Shaheed Bhagat College of Engg.& Tech. , Ferpzepur.

The list of Principals appointed by the government for this college from June, 99 onwards is placed at Annexure-XIX, on 345-349.

Copies of Appointment order issued to Principals of this college is placed at Annexure- XIX, on 345-349.

The appointment of Principals of this college made from time to time on terms and conditions as mentioned in their respective appointment letters is placed before the B.O.G. for ratification please.

ITEM NO. 6. 13 Ratification of shifting Sh. Paramjit Singh, Peon from the post of Peon to the post of Laboratory Attendant on his request.

Sh. Paramjit Singh , Peon in the pay scale of Rs. 2520-4140 (i.s. Rs.2620/-) was allowed to be shifted from the post of Peon to the post of Lab Attendant in the pay scale of Rs. 2720-4260 as approved by the State Government vide memo no. 2/18/05-5TE2/3558 dt. 04.10.06 and implemented vide office order no. 6079-94 dt. 12.10.06. with the detail terms and conditions mentioned in the said office order. The employee had already been granted ACP in the post of Peon in the pay scale of Rs. 2720-4260 vide office order no. 6640-70 dt.22.04.04 & no. 3306-09 dt: 21.06.05

The copy of Govt. memo no.2/18/05-5 TE2/3558 dated 04.10.06 & office order no. 6079-94 dt. 12.10.06 in placed at Annexure-XX, on pp 350-351.

The above said matter is placed before the BOG for ratification please.

ITEM NO.6.14 Ratification of conversion of post of Caretaker and Asstt.Store Keeper to the post of Clerk

Caretakers and Asstt. Storekeeper were working in this college. These posts were converted into the post of Clerk as per decision taken in the Finance Committee meeting. The list of employee is attached at Annexure-XXI, on pp 352-359.

The copy of agenda item 10.11 of Finance Committee, its approved minutes and office order regarding implementation of conversion are placed at Annexure-XXI, on pp 352-359.

The matter is placed before the Board of Governors for ratification of conversion from Asstt. Store Keeper/Caretaker to Clerk as per list at Annexure-XXI, on pp 352.

ITEM NO.6.15

Reporting of ACP granted to Non Teaching staff from June 1999 to October 2006

The list of Non Teaching employees who have been granted the benefit of Assured Career Programme is placed at Annexure-XXII on pp 358-372 as per policy approved by the Punjab. Govt. to its employees vide notification no. 7/37/98-5PPI dated 25 September 1998 and adopted by the college in its 7th meeting of Finance committee vide agenda item no. 7.10 & approved by the Board of Governors in its 5th meeting vide agenda item no. 5.14.

The copy of minutes of Board of Governors and Finance Committee are placed at Annexure-XXII on pp 358-372 .

The matter is placed Board of Governors for ratification as per list attached as per Annexure-XXII, on pp 358.

ITEM NO. 6.17 Any Other item with permission of Hon'ble Chairperson

Department of Engineering and Technology
Bapu Road, Fort St. John, Fort St. John, 152-001
Established by the Punjab Government

Phone: 2610-4001
2610-4002
2610-4003

CHAIRPERSON

EX-OFFICIO MEMBER

EX-OFFICIO MEMBER

EX-OFFICIO MEMBER

EX-OFFICIO MEMBER

MEMBER

MEMBER

MEMBER

EX-OFFICIO MEMBER

MEMBER